



**COMMISSION ON CORRECTIONAL PEACE OFFICER  
STANDARDS AND TRAINING**

**APPROVED**

**Curriculum Review Committee Meeting  
Wednesday, October 10, 2002  
CPOST Headquarters**

**In Attendance:**

Lt. Pietro DeSantis II, Committee Chairperson	Ms. Sally Morgan, YATC
Dr. Paul Bestolarides, Committee Member	Mr. Steve Komure, CYA
Ms. Mary McElhannon, Committee Member	Mr. Gary Parks, YATC
Ms. Kenya Dogan, CPOST (Recorder)	Ms. Alison Malloy, YATC
Ms. Paula French, CPOST	Ms. Yan Sum Dominguez, Alt. Commissioner
Mr. Michael Jaime, CDC Dept. Training Office	
Ms. Judy Schies, YATC	
Ms. Mary Wakefield, YATC	
Mr. Lance Corcoran, CCPOA	

**Committee Member(s) Absent:**

Mr. Doug Peterson, Committee Member

**I. Introductions**

The Curriculum Review Committee meeting was held on Thursday, October 10, 2002 at CPOST Headquarters, 3161 Dwight Road, Elk Grove, CA. The Committee Chairperson, Lt. DeSantis, and recorder, Kenya Dogan, were present. A quorum being present, the meeting was called to order at 9:15 a.m. Introductions followed.

**II. Draft Minutes From Previous Meeting**

Lt. DeSantis called for corrections to the minutes from the September 18, 2002 Curriculum Meeting. Ms. Sherry West was not included on the minutes as being present at the meeting. After including Sherry West as being present at the meeting, Lt. DeSantis moved that the minutes be approved as amended, and the motion was seconded. A vote was taken; the motion carried.

**III. Lesson Plan Reviews**

**CDC Supervisory**

❖ **Problem Solving for Supervisors (Advanced Supervision)**

This lesson plan was withdrawn.

**CYA Supervisor's Training**

❖ **Legal Issues and Liability**

Lt. DeSantis moved to recommend Full Approval; motion was seconded. A vote was taken and the motion passed.

❖ **Managing and Using Technology**

To meet CPOST Standard #4c, designers need to reword the objective number two. To meet CPOST Standard #4c, designers need to reword the objective number six. To meet CPOST Standard #4d, designers need to add "objective writing skills" to tab 9. To meet CPOST Standard #4e the "writing practice" needs to be deleted. To meet CPOST Standard #4f see objective number two.

❖ **Americans with Disabilities**

Lt. DeSantis moved to recommend Full Approval; motion was seconded. A vote was taken and the motion passed.

**CYA**

❖ **Department Mission & Values**

To meet CPOST Standard #4f, the designers need to submit an answer key to CPOST.

Lt. DeSantis moved to recommend Provisional Approval; motion was seconded. A vote was taken and the motion passed.

❖ **Casework: Referrals**

To meet CPOST Standard #4f, the designers must add a distracter to test questions number eight through eleven.

Lt. DeSantis moved to recommend Provisional Approval; motion was seconded. A vote was taken and the motion passed.

❖ **Introduction To Treatment**

Lt. DeSantis moved to recommend Full Approval; motion was seconded. A vote was taken and the motion passed.

**IV. Final Copies**

**CYA**

Lt. DeSantis moved to recommend Full Approval for all eight corrected and final lesson plans listed below:

- ❖ Performance Appraisals
- ❖ Risk Management
- ❖ Facilitation & Meetings

**Corrected Copies**

**CYA**

- ❖ Victims of Crime
- ❖ Ethics & Professionalism
- ❖ Restorative Justice
- ❖ Handling Violent Offenders
- ❖ Disciplinary Decision Making (DDM)

**V. Other Business**

The following scheduled Curriculum Review Meetings and submission dates are as follows:

<u>Meeting Dates</u>	<u>Submission Dates</u>
October 29, 2002	October 11, 2002
November 6, 2002	October 21, 2002
December 11, 2002	November 25, 2002

**VII. Adjournment**

There being no further business or discussion the meeting was adjourned at 9:45 a.m.

Kenya M. Dogan  
Office Technician, CPOST  
Recorder

